

WODEN EARLY CHILDHOOD CENTRE

NAPPY CHANGE PROCEDURE

POLICY STATEMENT: The purpose of this policy is to ensure that all child care staff practice safe, hygienic nappy changing procedures through the provision on clear and consistent expectations and processes.

This policy supports inclusive practices at Woden Early Childhood Centre. Please refer to the Inclusion Policy.

RATIONALE:

NATIONAL HEALTH AND MEDICAL RESEARCH COUNCIL tells us “Some infections are spread when microscopic amounts of faeces from an infected person are passed directly from soiled hands to mouth or indirectly by way of objects, surfaces, food or water soiled with faeces, to another. An infected person doesn’t necessarily have symptoms of their illness.

Examples:

Campylobacter infection
Rotavirus infection
Cryptosporidiosis
Salmonella infection
Giardiasis
Thrush
Hand, foot and mouth disease
Shingella infection
Hepatitis A
Viral gastroenteritis
Worms “

SCOPE: This policy applies to all families with children attending the Centre and all Staff including students and volunteers.

RELEVANT LEGISLATION : ACT Centre based Children Services Conditions 2000 4.1

QUALITY ASSURANCE SYSTEM: Quality Improvement and Accreditation System – Practices Guide 2005 PRINCIPLES :1.1 1.3 6.2 6.4

LOCATION OF INFORMATION: This information is made available to all families and staff during the orientation process. It is included in the CD Policy given to each family and staff member on orientation as well as being mentioned in the family handbook and staff handbook. Printed copies can be made available on request for those families without computer access.

This procedure links with the hygiene and sanitation policy

Linking Policies

health illness and exclusion

immunisation

inclusion

Source Documents:

NATIONAL HEALTH AND MEDICAL RESEARCH COUNCIL "*Staying Healthy in Child Care - Preventing Infectious Diseases in Child Care*". Department of Human Services and Health. CANBERRA ACT Pages 11, 24, 25

POLICY REVIEW

This policy is reviewed on a biannual basis both by the centres staff and then by families. Once the Policy has been reviewed and changes are made it goes to the management committee for ratification. Please refer to the Policy development and review policy.

Date endorsed by Committee: 24.3.09

Date to be reviewed: 24.3.10

PROCEDURES AND STRATEGIES

- Ensure nappy changing mat has been cleaned with disinfectant and that paper has been placed on the part of the change table where the child's bottom will be.
- Where possible hold the child away from your body when you pick them up. Use only your hands to carry the child or alternatively ask the child to walk to the change area.
- Place the child on the paper. Never leave the child unattended.
- It is an expectation that all staff wear gloves for dirty nappies. It is a personal choice to wear gloves when changing a wet or disposable nappy. However gloves are readily available for all staff.
- Remove child's nappy:
Disposable nappy - stick tabs down to enclose contents and place nappy into lined rubbish bin.
Cloth nappy - If a home nappy put nappy into a plastic bag for parents to take home. If it's a centre nappy place in lined nappy bin.
- Clean the child's bottom with bottom washer and discard into nappy bin.
- Remove any soiled clothes and place in a plastic bag.
- Remove paper from change table and place in a lined rubbish bin.
- If necessary apply nappy cream – a clean pair of gloves may be needed
- Remove gloves by peeling them back from the wrists. Do not let your skin touch the outer contaminated surface of the glove. Put the gloves in a lined bin.
- Put clean nappy on the child and dress them.
- Wash the child's hands and remove the child from the change area.
- Spray change mat with soapy water or disinfectant and wipe down with a paper towel.
- Put paper towel into a lined bin.
- Wash your hands thoroughly, using liquid soap or water free soap

Note - In the Toddler/Intro bathroom hands free sensor bins are used
These bins are emptied twice daily, once in the middle of the day and then at the end of the day.
The sensor pads are sprayed with disinfectant and cleaned at the end of the day.
The nappy bin in the Nursery is stored in a child proof cupboard under the change mat.
Late afternoon changes (after the nappy bin has been emptied) the nappy is put in a plastic bag prior to putting it into the bin.
It is not the responsibility of staff to launder soiled clothing or nappies due to the risk of spreading infection in the Centre. Where soiling is minor the items are placed in a sealed plastic bag and sent home with the child. Heavily soiled underpants may be thrown out with parent permission to eliminate infection risk and odours in the centre.
Nappy Change Procedure

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